

LNER (GC) Heritage Trust

Trustees Meeting Minutes

To be held at The Frame Breakers, Ruddington

Tuesday 13th February 2024 6pm

1. Update from Martin re Financials

The accounts went through on 31st January. The new accounting firm is in place and the old accountants have submitted the required paperwork to confirm transfer. Work on Platform 2 should be completed in time for the 125yr event but this will leave the associated fund empty. The Futures team have agreed to relay the track to platform 2 as part of their training.

Discussions are ongoing about the repairs to Hotchley Hill signal box which are subject to issues regarding the standard of the work and reparations.

An up-to-date summary of the accounts is attached.

2. Update from Karen re memberships

Membership numbers remain at just under 400. News regarding the changes to the membership cards to follow. KS to look at moving towards email reminders.

3. Accountants and accounts

See above.

4. NDA Merger

Bank statements. Alan Kemp has managed to get Nat West to change the address on the bank statements from Arthur Barber's to the NTHC. He has obtained the forms to close the accounts. The business account will be closed forthwith and the balance transferred to the Trust. The current account will follow shortly.

Monthly Numbers Draw. Four players remain paying into the old Nat West account. They have received three letters advising them to change the bank account and have done nothing. No further letters will be sent and the account will be closed which means they will no longer be part of the draw. We have had four new players which balances the number of players. KS will continue to promote the draw.

5. AOB:

New membership cards / merging Trust & membership forms. It has been agreed that we should move to the same membership cards as GCR. KS had a meeting with Sam Gorse at Loughborough to see their system. It was agreed that it does not make financial sense for the Trust to purchase the database system for the number of members we have. However, it was agreed that we move to their style of cards

which would replace the need for a separate work permits. KS in discussions with the supplier of the cards and will pass on the new logo so that we can get a quote. Minimum order is 500. AF to arrange for KS to have access to the GCR database to check for membership duplications prior to any merger of memberships.

Chris Stone has created a new high resolution Trust logo which all agreed should be adopted going forward.

KS and Chris Stone have drafted a new membership leaflet to replace the A4 sheet currently in use. The new leaflet will also have a part for new volunteers and a welcome message from the Chair. AF to approve the Chair's message. Leaflet will be sent to Adlards for a quote. The general layout and content were approved by the meeting.

Visitor Centre Refurbishment. Paul Chambers and Jack Sharpe have measured the visitor centre with a view to Paul constructing secure display cabinets. Jack will be submitting an application for funding shortly.

125th Anniversary Event. The plans for the forthcoming event were shared by Andy and detailed the work remaining to be done. The rule book is imminent and AF and KS are to liaise to formulate the processes required to make sure volunteer competencies are in place and the correct records held. This will be KS's role once rail operations are resumed. Volunteers required so KS to go through the work permit file and email all site volunteers to ask for people to come forward.

Land at Bradmore. Currently leased to a local farmer. There are no long-term plans for development therefore it was decided that we would continue with the lease, However, it was acknowledged that a review of the rent was long overdue, therefore this will be looked into with a view to increasing the rent.

KS shared with the meeting that Jack Sharpe has qualified as a first aider at GCR Loughborough but he is happy to also act as one at the NTHC. This led to discussion about the feasibility of acquiring a defibrillator

Trust futures. To be discussed at a separate meeting to allow more time.

A new format events leaflet has been formulated by Chris Stone and Paul Chambers. KS to investigate the possibility of a A5 double sided events leaflet to be included in the Local News for distribution to all homes in the locality. KS to send out the newly released 125yr event posters to local media.

6. Date of next meeting TBC